

## **ANNUAL COUNCIL**

**Meeting held in the Mail Hall, Festival Hall Leisure Centre, Kirkby in Ashfield,**

**on Thursday, 20th May, 2021 at 7.00 pm**

**Present:** Councillor Arnie Hankin in the Chair;

Councillors John Baird, Chris Baron, Jamie Bell, Jim Blagden, Will Bostock, Christian Chapman, Melanie Darrington, Samantha Deakin, Andy Gascoyne, Dale Grounds, Andrew Harding, Tom Hollis, Trevor Locke, Rachel Madden, Sarah Madigan, David Martin, Lauren Mitchell, Keir Morrison, Warren Nuttall, Matthew Relf, Kevin Rostance, Phil Rostance, Dave Shaw, John Smallridge, Helen-Ann Smith, David Walters, Lee Waters, Caroline Wilkinson, Daniel Williamson, John Wilmott and Jason Zadrozny.

**Apologies for Absence:** Councillors Kier Barsby, David Hennigan and Andy Meakin.  
Carol Cooper-Smith (Chief Executive).

**Officers Present:** Lynn Cain, Ruth Dennis, Peter Hudson, Mike Joy, Paul Parkinson, Abbie Smith and Shane Wright.

### **C.1 Declarations of Disclosable Pecuniary or Personal Interests and Non Disclosable Pecuniary/Other Interests**

No declarations of interest were made.

### **C.2 Election of Chairman of the Council**

RESOLVED

that Councillor Arnie Hankin be elected Chairman of the Council until the next Annual Meeting.

### **C.3 Declaration of Acceptance of Office by the Chairman**

The newly elected Chairman subscribed the Declaration of Acceptance of Office of Chairman pursuant to the provisions of Section 83 of the Local Government Act 1972 and thanked Members of the Council for his appointment.

#### **C.4 Vote of thanks to the retiring Chairman**

Due to the outgoing Chairman, Councillor Andy Meakin, being absent from the meeting whilst his daughter was in hospital undergoing an important operation, the new Chairman took the opportunity to read out a message from Councillor Meakin about his unforgettable time in office.

Many Councillors also took the opportunity to offer their tributes to Councillor Meakin and welcome Councillor Hankin into his new role.

To conclude, Councillor Hankin thanked everyone for their support and best wishes and advised Council that his two Chairman's charities for the forthcoming year would be the British Heart Foundation and Cancer Research.

#### **C.5 Election of Vice Chairman of the Council**

RESOLVED

that Councillor John Smallridge be elected Vice Chairman of the Council until the next Annual Meeting.

#### **C.6 Declaration of Acceptance of Office by the Vice Chairman**

The newly elected Vice Chairman subscribed the Declaration of Acceptance of Office of Vice Chairman pursuant to the provisions of Section 83 of the Local Government Act 1972 and thanked Members of the Council for his appointment.

#### **C.7 Minutes**

RESOLVED

that the minutes of the meetings of the Council held on 4 February and 4 March 2021, as now submitted, be received and approved subject to the completion time on the 4 February 2021 minutes being amended to read 11.05pm instead of 11.05am.

#### **C.8 Chairman and Head of Paid Service Announcements**

The Deputy Chief Executive took the opportunity, on behalf of Council employees, business and residents of the District, to thank Councillor Meakin for successfully undertaking his role as Chairman of the Council in very difficult circumstances due to the Covid-19 pandemic.

He also wished the new Chairman, Councillor Arnie Hankin, every success in his new role and reiterated the Council's ongoing efforts to keep everyone safe and secure whilst transitioning back to normality over the coming months.

## C.9 Composition of the Council's Executive

RESOLVED

that in accordance with Council Procedure Rule 1.1(viii) and (ix), Council notes the unchanged composition of the Executive and Scheme of Delegation for the coming year, as advised by the Leader of the Council:-

<b><u>Cabinet (10)</u></b>	<b><u>Portfolio</u></b>	<b><u>Executive Responsibility For:</u></b>
Jason Zadrozny	Leader of the Council	<ul style="list-style-type: none"> <li>• Corporate Strategy and Performance</li> <li>• Commercialism</li> <li>• Commercial Investments and Property</li> <li>• Strategic Partnerships</li> </ul>
Tom Hollis	Deputy Leader and Portfolio Holder for Housing	<ul style="list-style-type: none"> <li>• To deputise for the Leader (subject to nomination by the Leader)</li> <li>• Housing Strategy</li> <li>• Tenancy Support, Management and Engagement</li> <li>• Housing Repairs</li> <li>• Housing Capital Investment</li> <li>• Maintenance of Council Assets and Property</li> <li>• Homelessness</li> </ul>
Helen-Ann Smith	Deputy Leader and Portfolio Holder for Community Safety	<ul style="list-style-type: none"> <li>• To deputise for the Leader (subject to nomination by the Leader)</li> <li>• Community Safety Partnership</li> <li>• Anti-Social Behaviour</li> <li>• Community Protection</li> <li>• Safeguarding</li> <li>• CCTV</li> <li>• Community Cohesion</li> <li>• Combating Modern Slavery and Human Trafficking</li> </ul>
Kier Barsby	Portfolio Holder for Health and Leisure	<ul style="list-style-type: none"> <li>• Strategic Leisure</li> <li>• Communities</li> <li>• Health and Wellbeing</li> <li>• Arts, Heritage and Culture</li> <li>• Corporate Events including Active Ashfield</li> <li>• Community Engagement</li> </ul>

Samantha Deakin	Portfolio Holder for Customer Services and IT	<ul style="list-style-type: none"> <li>• Customer Services</li> <li>• Corporate Risk Management</li> <li>• Health and Safety</li> <li>• Emergency Planning and Business Continuity</li> <li>• IT Strategy</li> <li>• IT Security</li> <li>• IT Operations</li> </ul>
Rachel Madden	Portfolio Holder for Finance	<ul style="list-style-type: none"> <li>• Financial Strategy – including Medium Term Financial Strategy</li> <li>• Treasury Management</li> <li>• Capital Strategy and Programme</li> <li>• Revenues and Benefits</li> <li>• HR and Payroll</li> <li>• Strategic Procurement</li> </ul>
David Martin	Portfolio Holder for Streets, Parks & Town Centres	<ul style="list-style-type: none"> <li>• Streets</li> <li>• Parks and Open Spaces</li> <li>• Town Centres</li> <li>• Market</li> <li>• Waste Management</li> <li>• Recycling</li> <li>• Transport</li> <li>• Cemeteries</li> <li>• Car Park Strategy</li> </ul>
Matthew Relf	Portfolio Holder for Place, Planning & Regeneration	<ul style="list-style-type: none"> <li>• Discover Ashfield</li> <li>• Strategic Planning - Local Plan</li> <li>• Development Management</li> <li>• Regeneration and Economic Growth</li> <li>• Business Support</li> </ul>
Daniel Williamson	Portfolio Holder for Governance, Energy and the Environment	<ul style="list-style-type: none"> <li>• Corporate Communications</li> <li>• Website</li> <li>• Legal Services</li> <li>• Democratic and Scrutiny Services</li> <li>• Electoral Services</li> <li>• Audit</li> <li>• Environmental Strategy and Performance</li> </ul>

John Wilmott	Portfolio Holder for Regulatory Services	<ul style="list-style-type: none"> <li>• Environmental Health Services</li> <li>• Licensing</li> <li>• Building Control</li> <li>• Private Sector Enforcement</li> <li>• Aids and Adaptations</li> <li>• Disabled Facilities Grants</li> <li>• Empty and Dilapidated Properties</li> </ul>
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## **C.10 Appointments of Committees, Panels and Working Groups**

Council was requested to determine the appointment of Committees, Panels and Working Groups including Chairmen, Vice Chairmen and membership seats for the ensuing year as per the Committee Membership Schedule as circulated at the meeting.

RESOLVED that

a) in accordance with Council Procedure Rule 1.3 (i) and (iv), the following Committees be appointed for the ensuing year:-

- Overview and Scrutiny Committee
- Covid-19 Recovery Scrutiny Panel
- Scrutiny Panel A
- Scrutiny Panel B
- Planning Committee
- Licensing Committee
- Audit Committee
- Local Joint Consultative Committee
- Chief Officers' Employment Committee
- Standards and Personnel Appeals Committee
- Charities Committee
- Local Plan Working Group

b) as a result of (a) above, the following appointments for Chairmen, Vice Chairmen and membership seats be approved:-

### **Overview and Scrutiny Committee (7)** **(6 Ashfield Independents, 1 Conservative)**

Chris Baron  
Jim Blagden  
Will Bostock  
Dale Grounds (Vice Chairman)  
Andrew Harding (Chairman)  
David Walters  
Lee Waters

**Scrutiny Panel A (7)**  
**(6 Ashfield Independents, 1 Labour)**

Jim Blagden  
Trevor Locke  
Lauren Mitchell  
Warren Nuttall  
Dave Shaw (Chairman)  
David Walters  
Caroline Wilkinson (Vice Chairman)

**Scrutiny Panel B (7)**  
**(6 Ashfield Independents, 1 Non-Aligned Independent)**

Jim Blagden  
Christian Chapman (Chairman)  
Melanie Darrington  
Dale Grounds  
Trevor Locke (Vice Chairman)  
David Walters  
Caroline Wilkinson

**COVID-19 Recovery Scrutiny Panel (7)**  
**(5 Ashfield Independents, 1 Conservative, 1 Non-Aligned Independent)**

Jim Blagden (Chairman)  
Will Bostock (Vice Chairman)  
Dale Grounds  
David Hennigan  
Kevin Rostance  
Dave Shaw  
Caroline Wilkinson

**Planning Committee (9)**  
**(7 Ashfield Independents, 1 Conservative, 1 Labour)**

Samantha Deakin  
Arnie Hankin  
Rachel Madden  
Sarah Madigan (Chairman)  
Andy Meakin (Vice Chairman)  
Lauren Mitchell  
Phil Rostance  
Helen-Ann Smith  
Jason Zadrozny

**Licensing Committee (9)**

**(7 Ashfield Independents, 1 Labour, 1 Non Aligned Independent)**

Jamie Bell  
Jim Blagden  
Melanie Darrington  
Dale Grounds  
Arnie Hankin  
Trevor Locke  
Lauren Mitchell  
Warren Nuttall (Chairman)  
Caroline Wilkinson

**Audit Committee (7)**

**(6 Ashfield Independents, 1 Conservative)**

John Baird  
Jim Blagden  
Will Bostock  
Christian Chapman  
Kevin Rostance  
Dave Shaw  
David Walters (Chairman)

**Charities Committee (7)**

**(5 Ashfield Independents, 1 Labour, 1 Non-Aligned Independent)**

Jamie Bell (Chairman)  
Jim Blagden  
Melanie Darrington  
Dale Grounds  
Lauren Mitchell  
David Walters  
Caroline Wilkinson

**Chief Officers' Employment Committee (7)**

**(6 Ashfield Independents, 1 Conservative)**

Chris Baron  
Tom Hollis  
David Shaw  
Helen-Ann Smith  
David Walters  
Daniel Williamson  
Jason Zadrozny (Chairman)

**Standards and Personnel Appeals Committee (7)**  
**(5 Ashfield Independents, 1 Conservative, 1 Non-Aligned Independent)**

Chris Baron  
Jim Blagden  
Christian Chapman  
David Hennigan  
Warren Nuttall  
Helen Ann-Smith  
Lee Waters (Chairman)

**Local Plan Working Group (9)**  
**(9 Ashfield Independents, 1 Conservative, 1 Labour)**

Samantha Deakin  
Arnie Hankin  
Rachel Madden (Chairman)  
David Martin  
Keir Morrison  
Matthew Relf  
Kevin Rostance  
Helen-Ann Smith  
Jason Zadrozny

**Local Joint Consultative Committee (7)**  
**(Not subject to political balance rules)**

Samantha Deakin  
Tom Hollis  
David Martin  
Matthew Relf  
Helen-Ann Smith  
Daniel Williamson  
Jason Zadrozny

**C.11 Schedule of Council, Cabinet and Committee Meetings for 2021/22**

Council was requested to approve the updated Schedule of Council, Cabinet and Committee Meetings for 2021/22 as appended to the agenda.

RESOLVED

that in accordance with Council Procedure Rule 1.1(x), the Schedule of Council, Cabinet and Committee meetings for 2021/22, as appended to the agenda, be approved.

**C.12 Annual Constitution Review**

Council was requested to consider and approve the proposed changes to the Council's Constitution as presented.



RESOLVED

that the proposed changes to the Council's Constitution, as outlined in the report, be received and approved.

### **C.13 Capital Programme Update**

Council was requested to approve the changes and updates to the Capital Programme as outlined in the report.

The Portfolio Holder for Finance advised Members of two further amendments to the Capital Programme as follows:

#### Amendment 1

The £250k cost estimate included for the Depot at section 3 of the Capital Programme Update report was to make good the Housing side of the Depot roof for the installation of the solar panels.

The report makes reference to a pending final inspection report. This final inspection report considers both the Housing and Environment roofs and is currently being reviewed by Senior Officers. Maintenance and rectification works may require additional investment beyond the £250k referenced in the report.

To avoid delay in progressing the required works, delegated authority be given by Council to the Section 151 Officer, the Director of Housing and Assets and the portfolio holder for Housing and Assets and myself as Finance Portfolio Holder to agree any variation to the £250k as may be required, with any required variation being reported back to Council within the next Capital Programme update report.

#### Amendment 2

The Council has been invited to submit a second bid for further Green Homes Grant funding in addition to the £700k included in this report. This bid will be submitted tomorrow.

If successful, the Council will receive a further £700k Green Homes Grant (£500k for private sector properties and £200k for Council dwellings). The Council will be required to match the additional £200k funding for Council dwellings with a further HRA contribution of £100k from HRA reserves.

Approving this further Capital Programme amendment will ensure that the work can be progressed with the appointed provider as soon as we know whether the bid has been successful, in order to meet the tight completion timescale for undertaking these works by the end of December 2021.

If this second bid is successful this will see over £2m invested in Ashfield properties to improve the energy efficiency ratings of low-income households, whilst contributing towards the Council's desire to assist with combating climate change.

The next Capital Programme update report will reflect the confirmed outcome of this bid.

RESOLVED that

- a) approval be given to the changes and additions to the Capital Programme, as outlined in the report including the two additional amendments as detailed above:
  
- b) in relation to the first amendment regarding the Housing and Environment roofs at the Council's Depot premises, delegated authority be granted to the Corporate Finance Manager (and Section 151 Officer), the Director of Housing and Assets and the Portfolio Holders for Finance and Housing and Assets, to agree any variation to the £250k as may be required with an update report back to Council in due course.

#### **C.14 Appointments to Outside Bodies**

RESOLVED

that the following representatives be appointed to the under-mentioned bodies:-

<b><u>Body</u></b>	<b><u>Representatives</u></b>	<b><u>New Term Ending</u></b>
Ageing Well Network	<b>Alderman Mr. Robert Sears-Piccavey</b>	31 May 2022
Ashfield Community Safety Partnership Joint Strategic Group	<b>Cllr. Helen-Ann Smith Cllr. Jason Zadrozny</b>	31 May 2022
Byron Charity – Hucknall	<b>Cllr. Chris Baron Cllr. James Blagden Cllr. Trevor Locke Cllr. Phil Rostance Cllr. Kevin Rostance Cllr. Lee Waters Cllr. John Wilmott</b>	31 May 2024
Discover Ashfield Board	<b>Cllr. Matthew Relf Cllr. Helen-Ann Smith Cllr. Christian Chapman (Scrutiny Member)</b>	31 May 2022
Greater Nottingham Joint Planning Advisory Board	<b>Cllr. Matthew Relf</b>	31 May 2022
Greenwood Community Forest Steering Group	<b>Cllr. Matthew Relf</b>	31 May 2022

Groundwork Cresswell, Ashfield & Mansfield	<b>Cllr. Matthew Relf</b>	31 May 2022
Health and Wellbeing Board (County Council)	<b>Cllr. David Walters</b>  <b><u>Substitutes</u></b> <b>Cllr. Keir Barsby</b> <b>Cllr. John Wilmott</b>	31 May 2022
Hucknall & District Voluntary Partnership (Under One Roof Project)	<b>Cllr. Kevin Rostance</b>	31 May 2022
Hucknall Partnership Group	<b>Cllr. Chris Baron</b> <b>Cllr. Kevin Rostance</b> <b>Cllr. John Wilmott</b>	31 May 2022
Mansfield & District Crematorium Committee	<b>Cllr. Tom Hollis</b> <b>Cllr. David Martin</b> <b>Cllr. Helen-Ann Smith</b>	31 May 2022
NET Partnership Group	<b>Cllr. Matthew Relf</b>	31 May 2022
N.I.D.A.S	<b>Cllr. David Walters</b>	31 May 2022
Nottinghamshire Building Preservation Trust	<b>Cllr. Andy Gascoyne</b>	31 May 2022
Nottinghamshire Joint Waste Management Committee	<b>Cllr. David Martin</b>	31 May 2022
Nottinghamshire Wildlife Trust	<b>Cllr. Arnie Hankin</b>	31 May 2022
PATROL Adjudication Joint Committee	<b>Cllr. John Wilmott</b>	31 July 2022
Rural Community Action Nottinghamshire	<b>Cllr. Arnie Hankin</b>	31 May 2022
Sherwood Forest Hospitals NHS Foundation Trust	<b>Cllr. David Walters</b>	31 May 2022
Teversal Grange Advisory Committee	<b>Cllr. Will Bostock</b> <b>Cllr. Tom Hollis</b> <b>Cllr. Helen-Ann Smith</b>	31 May 2022

The meeting closed at 8.30 pm

Chairman.

